

NSLS-II Environment, Safety, and Health (ESH) Briefing for Bldg. 902/905 Occupants

For NSLS-II Staff
LT-ESH-LTSTAFF-902

This briefing is required for all NSLS-II employees and NSLS-II guests who are occupants of Buildings 902 and 905. Additional required training is to be noted on the NSLS-II New Employee/Guest Orientation Form. Send the signed form to NSLS Training Coordinator at 725D.

Building and Site Emergencies

Building Evacuation

1. Alarm bells will ring.
2. Evacuate the building via the nearest, safe exit.
3. Go to the Outdoor Assembly Area – grassy area outside front of Building 902.
4. Follow instructions of Incident Commander.

Site Alert (Alarms are tested Mondays at 12:00 noon.)

1. BNL siren will sound and hold a steady tone.
2. Go to your Indoor Assembly Area
- Front Lobby of Building 902
3. OR - You may be asked to go to the Shelter-in-Place
- Under the catwalk in Building 902 South high bay
4. Wait for further information from the Local Emergency Coordinator or the person with the Tone Alert Radio.

Site Evacuation

1. BNL siren will sound and hold a warbling (up and down) tone.
2. Go to your car and evacuate the site – Drive Carefully!
3. Apartment/dormitory people, go to Berkner Hall.
4. Carpool people meet your carpool outside of the lab property.

Emergency Equipment in Your Area – Note the Locations of:

1. Fire alarm pull boxes, nearest exits, fire extinguishers, telephones, Automated External Defibrillator (AED; in Front Lobby).

Medical First Aid and Emergencies

First Aid

1. If you are not feeling well or have a minor injury, notify your supervisor and go to the BNL Occupational Medicine Clinic (OMC) in Bldg. 490*.
2. Nurses and physicians are on duty M-F from 8:00-17:00 hrs.
3. All other hours and holidays, go to the Fire House in Bldg. 599*.
4. Always notify your supervisor before going to the Clinic; your supervisor may need to drive you.

*See the map in the back of the BNL telephone book for locations.

Medical Emergency

1. Call x911 or x2222 from any BNL phone, or call 344-2222 from any cell or pay phone.
2. State the following information:
 - “This is a medical emergency”.
 - Your name.
 - Your building and room number, and the building entrance location.
 - Explain the medical emergency.
3. Get someone to go outside, meet the ambulance and bring personnel to you.
4. Contact Laura Miller (x2297) to alert NSLS-II ESH personnel and the person’s supervisor of the emergency.
5. Contact Tom Dilgen (x7455) or Diana Votruba (x5123) to alert building 902/905 personnel.

Traffic Rules

1. Speed Limit on site is 30 mph (except where otherwise posted) and is radar enforced.
2. Pedestrians have right-of-way in marked areas. Cross in marked zones. Drivers should stop.
3. Vehicles are subject to police inspection.
4. Bicycles must observe all Laboratory traffic rules.
5. Park in designated parking areas. Yellow-painted curbs indicate "no parking" areas.
6. On-site deer, geese and turkey populations present driving hazards. Ticks and chiggers are present in grassy areas.

Individual Responsibility

1. Wear your BNL ID badge on your outer clothing at all times while on site. When your BNL work assignment is over, you must return the badge to your BNL Contact or the BNL Security ID Badge Issuing Office in Building 400.
2. No smoking in any building on site, or in any Laboratory Government vehicle.
3. Professional conduct and ethical behavior are expected and required at all times.
4. Prohibited activities include: alcohol consumption, illegal drug use, sexual harassment or any other discrimination.
5. Do not use a computer or any other BNL equipment unless you are authorized and trained for its use and handling. Inappropriate use of equipment may constitute fraud, waste, or abuse of government property.
6. You may access the BNL site for the performance of your BNL work assignment or public events only. Accessing the site for any other purpose is prohibited.

Other training

You may only tour the NSLS (Bldg 725) and DUV-FEL (Bldg 729) Controlled Areas as a Visitor under Escort unless you undergo additional training. No work is allowed under Visitor/Escort. Please see Mary Anne Corwin (x2295) for any training needs.

Important Things to Remember:

1. Safety begins with *you*. Always watch out for your co-worker, too.
2. If you have *any* safety concerns, talk first to your supervisor and/or NSLS-II safety personnel.
3. You may also talk to any level of management within the NSLS-II, BNL or DOE. You may use the services of the Brookhaven Advocacy Council (344-4200) or contact Susan Foster of Human Resources (x2888). You may communicate your concerns anonymously.

Need help?

Contact Laura Miller (x2297), Gerry Van Derlaske (x7777), Nick Gmür (x2490)

Name:	Signature:	Life/Guest #	Date
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Trainer's Name:	Signature:
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Qualified Trainer(s): Nicholas F. Gmür & Gerard Van Derlaske

Return this form to the Training Coordinator, Mary Anne Corwin, Bldg. 725D